P3

Previous references.

File No.
L.F. 102 B 1903

1904

(municipal)

Later references.

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 1—2

PART B. FOR July 1904

SUBJECT.

Preparation of the City municipal Administration Reports.

	FILE No. L. F. 102-03.
	[Specimen forms for the preparation of annual Municipal Administration Reports.
1	From the President, Mysore City Municipality, No. 10, dated 13th July 1904. Enquires whether the Administration Report of the Mysore City Municipality should be sent as per Government Proceedings No. 3202-16—L. F. 102-03, dated 25th February 1904.
2	From the Secretary, General and Revenue Department, No. 743—L. F. 102-03, dated 29th July 1904. States that the annual reports of Bangalore and Mysore City Municipalities should be drawn up in the form prescribed in the said order. Endorsement to the President, Bangalore City, No. 744—L. F. 102-03, dated 29th July 1904. Forwards a copy of Serial No. 2 for guidance and information.

G. R. S. 58.

Office Routine Note.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Diary No 307.

Subject

The President of the Bangalore City Municipal Commissioners, in his letter dated 10th [illegible] 1914 forwarded in C. O. No 3702-16 of the 25.2.09 may be adopted in drawing up the Annual report of the Municipality

[illegible] Councillor

Personal P.

The 2nd Councillor on 4.2.09 observed that the forms can easily be adopted to the requirements of the Municipalities of Bangalore and Bangalore City.

Draft docket informing the President accordingly is laid for approval & copy of the docket will be sent to the Secy of the Bangalore City Municipal Commr for information & guidance

G.S.

27/1/15.

22.7.09.

24/7

N. B. Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G. R. S. 18

Diary No 309

No. 10

THE CITY MUNICIPAL OFFICE,
MYSORE.

Dated 13th July 1904...

From

M. Kenchappa Ura.. Esq., B.A.
PRESIDENT, CITY MUNICIPAL COMMISSION,
MYSORE.

To

B.K. Venkatavaradan Iyengar Esq.,
SECRETARY TO THE GOVT. OF MYSORE,
REV. & GEN. DEPTS.

Sir,

Adverting to Government Proceedings No. 3202-16 / C7102-03 dated 25th February 1904 prescribing forms for the submission of the Municipal annual reports, I have the honour to enquire whether the Administration report of the Mysore City Municipality should be sent in the forms prescribed in the Proceedings quoted above

I have the honour to be
Sir,
Your most obedient Servant

M. Kenchappa

For President

G.R.S. 26]

II B

Diary No. of letter replied to 309

File No.

Serial No.

No. 743
LR 102-03

General and Revenue Secretariat
(Bangalore
the 190

To

The President of the
Mysore City Munici-
pal Commission

Date of issue 29/7/04

Signed by [illegible]

In reply to his letter
No 10 dated the 13th July 1904
I am the honour to state
that the form prescribed
in G. P. No 3202-16 & the 25th
LR 102-03
February 1902 cannot be strictly
but may be adopted to meet the re-
quirements of the Mysore
and Bangalore City Munici-
palities, and that there-
fore Annual reports
should be drawn up and

over.

SUBJECT.

State that the annual reports of Bangalore &
Mysore city Municipalities should be drawn up in the
form prescribed in G. P. No 3202-16 & the 25th
LR 102-03
February 1902.

As and submitted on
that form

By order
27.7.1904
Offg Secretary

27/7/04

Memo No 744 dt 27/7/04
(3.102-03)
Copy forwarded to the
President of the Bangalore
City Municipal Council for
information and guidance
By order
27.7.1904
Offg Secretary

27/7/04

22-7-04

List of enclosures.

Copied by 28/7/04.
Examined by 28/7